

STAKEHOLDER & EXTERNAL COMMUNICATIONS BOARD

Terms of Reference

Charter Objectives:

- On behalf of the Trustees, identify and prioritise relationships with stakeholder bodies as described in paragraph 4(i) of the Royal Charter.
- Advise and assist Trustees on policy development in relation to stakeholder engagement.
- Contribute to conferences, consultations and maintain contact and co-operate with relevant bodies as designated.

Board specific:

- Regularly review CIOB's stakeholder relationships and where necessary recommend appropriate action.
- Establish, manage and maintain the implementation of standards for members representing the organisation.
- Develop and communicate strategies that will lead to the effective coordination and communication of the CIOB's policies and principles to relevant bodies and persons.

General

- To regularly review the Corporate Plan and, in cooperation with other Boards and Committees to ensure its delivery.
- To establish sub-committees as appropriate complete with Terms of Reference, consistent with this Board's Terms of Reference.
- To co-opt additional persons to work within the Board and sub-committees as required and to ensure adequate competency skills for the specified time.
- To regularly review the remit, composition and performance of the Board.
- To report to and to be represented on the Resources Committee including preparation of an annual business plan and budget, which should include the activities of all the sub-committees.