

The Chartered Institute of Building

EDUCATION, QUALIFICATION, STANDARDS AND PRACTICE BOARD

FACULTY OF ARCHITECTURE AND SURVEYING BOARD

TERMS OF REFERENCE

Charter Objectives

1. To formulate strategies for the promotion for the public benefit of the science and practice of building and construction with reference to architecture and surveying.
2. To contribute towards establishing and maintaining appropriate standards of competence and conduct of those engaged or about to engage in the science and practice of building and construction.
3. To contribute towards the promotion, conduct and support of research into the science and practice of building and construction and to publish the results of such research.
4. To contribute towards the promotion, establishment and support of standards and codes of practice for processes, practices and materials in the field of building and construction.
5. To hold conferences, meetings, seminars and discussions and to promote the reading of learned papers.
6. To publish, produce and distribute or to assist in the publication, production and distribution of books, literature, pamphlets, films, periodicals and journals and other related material.
7. To contribute towards establishing and maintaining a library and associated information systems.
8. With others, to lay down standards of education, training and experience appropriate for practitioners in building and construction.
9. To institute and establish training courses, scholarships, grants, awards and prizes.
10. With others to confer, consult, maintain contact and co-operate with any authorities, associations, societies, institutions or bodies or persons established to promote the science and practice of building and construction internationally.

Board specific

11. To formulate strategies for the recruitment and retention of members of the Faculty of Architecture and Surveying, and to ensure that branches play a full and effective part in the process.
12. To develop strategies to ensure the Faculty develops as a centre of excellence for those engaged in the acquisition, design, use and care of the built environment.
13. To establish and maintain a register of competent member practitioners which is accessible.

14. To ensure the Faculty responds to the changing needs of industry in respect of the education, training and professional qualification for those engaged in the acquisition, design, use and care of the built environment.

General

15. To regularly review the Corporate Plan and, in cooperation with other Boards and Committees, to ensure its delivery.
16. To establish sub-committees as appropriate complete with terms of reference, consistent with this Board's Terms of Reference.
17. To co-opt additional persons to work within the Board and sub-committees as required and to ensure adequate competency skills for the specified time.
18. To regularly review the remit, composition and performance of the Board.
19. To report primarily to the Education, Qualification Standards and Practice Board, with a seat on the Member and Business Development Board and the Stakeholder and External Communications Board.

Composition/Competency

20. Advertise for members of the Board through a variety of means.
21. Balance of membership between education and practitioner.
22. Range of skills, covering geographical areas.
23. Range of competencies will be developed - primary competency architecture and surveying.

Period of Service

24. Three years - ability to undertake a second term.
25. Vice Chair becomes Chair - via the Board and appointed by the Board of Trustees at their discretion.

ACTION PLAN 2008/09

The Faculty of Architecture and Surveying is scheduled to meet three times a year and is co-ordinated and monitored by a designated manager to ensure that it meets and achieves guidelines/objectives/set timescales as detailed within the action plan set out below.

ACTIVITY	ACTION	TIMESCALE
Collaborate with the Innovation and Research Panel to both promote and raise the profile of the I&R awards.	Board Members	January 2009
Support/promote research scholarship pilot in partnership with the Worshipful Company of Constructors.	FAS Board/WCoC	September 2008 - September 2009
Continue to actively participate in the Ambassador Programme.	Board Members	September 2008 - December 2009
Develop infrastructure to support 3 year Design Management plan.	Board Members	September 2008 - September 2009
Identify relevant partnering organisations in Design Management.	Board Members	On-going
Schedule Design Management conference.	Board Members	September 2009 - December 2009
Produce a paper on the outcomes of research/conference for public/industry benefit.	Board Members	December 2009
Actively promote CIOB FAS as the professional body of choice for those working in Design Management.	Board Members	September 2008