

## THE CHARTERED INSTITUTE OF BUILDING

### AMENDMENTS TO THE BYE-LAWS IN THE SECOND SCHEDULE TO THE ROYAL CHARTER PREVIOUSLY APPROVED BY PRIVY COUNCIL ON 23 February 2015

1. In bye-law 33, delete “which is entitled to use a description under Bye-Law 19”
2. In bye-law 34, delete “entry on record,”
3. After bye-law 49, insert -

“49A. The requirement in Bye-Law 49 that a member be personally present means that that person may not appear by proxy. A member may be personally present at a General Meeting by way of physical or virtual attendance at that Meeting, which attendance will be recorded in the minutes of the Meeting.”
4. In bye-law 61, delete “Two Vice Presidents” and substitute “The Vice President”
5. In bye-law 62 -
  - (a) In paragraph (b):-
    - (i) delete “four” and substitute “three”;
    - (ii) delete “Fellows” and substitute “corporate Members”;
  - (b) After paragraph (c) insert:-

“(d) a person of good standing with the Institute to be appointed as Chair of the Board pursuant to Bye-Law 84.

The members of the Board shall be the charity trustees of the Institute.”
6. In bye-law 66 -
  - (a) in paragraph (b) delete “who has been longest in office”;
  - (b) in paragraph (c):
    - (i) delete “each new” and substitute “the”;
    - (ii) insert “,” after “Vice-President”;
    - (iii) delete “submitted application forms” and substitute “been recommended for appointment by Nominations Committee”
7. In bye-law 67 -
  - (a) delete “the four remaining” and substitute “four”
  - (b) delete “submitted application forms” and substitute “been recommended for appointment by Nominations Committee”

8. In bye-law 70, delete “terms” and substitute “consecutive terms, and may not stand for election or appointment for a period of one year following the expiry of his last term”
9. In bye-law 71, delete “Not Used” and insert -

“The Board shall have the power to disapply the following requirements:

  - (a) in Bye-Law 61, that the Officers of the Institute (except the Chief Executive) shall be Fellows;
  - (b) in Bye-Law 62(b), that the Presidential chair must be appointed from amongst the Fellows;
  - (c) in Bye-Law 66(c), that expressions of interest for the appointment of Vice-President shall only be invited from Fellows of the Institute and that the Board shall only appoint the Vice-President from amongst Fellows.”
10. In bye-law 81, in paragraph (b), delete “Branches, Regions and Centres” and substitute “hubs”
11. Delete bye-law 84 and substitute -

**“84. Chairman**

A Chair of the Board shall be appointed as follows:

  - (a) a person of good standing with the Institute to be appointed by the Board from amongst the corporate Members;
  - (b) the procedure for appointing the Chair of the Board shall be the same, mutatis mutandis, as that set out in paragraphs (a) and (b) of Bye-Law 65. The Board shall appoint the Chair from amongst those corporate Members who have been recommended for appointment by Nominations Committee;
  - (c) the Chair shall be appointed for a term of two years, which term may be extended for a further period of one year at the discretion of the Board.

The Chair of the Board shall chair all meetings of the Board. In the event of the Chair’s absence from a meeting the members present shall choose one of their number to act as the chairman of the meeting.”
12. In bye-Law 93 -
  - (a) Insert “and a trustee of the Institute” after “Board”;
  - (b) In paragraph (d), delete “he becomes a compulsory patient under the mental health legislation for the time being in force” and substitute “a registered medical practitioner who is treating the Trustee gives a written opinion to the Institute stating that he has become incapable by reason of mental disorder, illness or injury of managing and administering his own affairs”;

- (c) In paragraph (f), delete “in the case of Board members elected or appointed pursuant to Bye-Laws 62(a) or (c) or a Fellow of the Institute (in the case of Board member appointed pursuant to Bye-Law 62(b))”;
  - (d) In paragraph (h) delete “because in their reasonable opinion he has acted in any way that is contrary to the interests of the Institute or he is unable to carry out properly the duties of a Board member” and substitute “pursuant to a procedure to be established by the Board from time to time”
13. In bye-law 97, after “appropriate.” insert “The non-attendance of the Chief Executive at a meeting to which this Bye-Law applies does not mean that the meeting cannot take place and does not affect the validity of any decisions taken at the meeting.”