

## CIOB Sustainability & Environment Special Interest Group Terms of Reference v2.0

### 1. Group Name

**'Chartered Institute of Building – Sustainability & Environment Special Interest Group'**

### 2. Background

The CIOB is chartered to promote and advance the science and practice of building and construction for the benefit of society, through education, research, and engagement with the industry and the public. The CIOB Specialist Interest Groups (SIGs) have been created to advance specific areas of knowledge which are central to these chartered objectives.

The CIOB is committed to raising the profile of and finding solutions to sustainability and environmental challenges in the construction industry. Tackling global environmental challenges requires an active and involved construction industry which improves both the sustainability of its supply chain and recognition of the positive, long term environmental impact that well-built buildings will have.

The Sustainability & Environmental SIG will provide a forum for industry experts to share ideas and advance solutions to these environmental challenges in the industry. The group will seek to raise the profile of innovations and opportunities for improvement within the sector.

### 3. Group Purpose

The group will seek to lead the conversations and encourage the innovations required for a more sustainable construction industry with a focus on positively impacting the wider environment. The SIG will collaborate with the CIOB to share knowledge and expertise to the CIOB membership, the industry and wider society.

The group will be encouraged to set its own focus and develop independent, thought-leading responses to challenges and opportunities in the construction industry. Where these coincide with the CIOB's ongoing work, the SIGs will be encouraged to contribute to that work. For instance providing expert input into the CIOB's policy and external engagement work, and guide content for the CIOB's educational activity or assist research programmes.

While retaining its independence the CIOB may also request the SIG to review feedback from the various working groups of the CIOB and provide expertise for schemes of work raised by the CIOB Policy Board, the Education, Qualification, Standards and Practice Board (EQSP), Board of Trustees and at the Members' Forum.

### 4. Group Objectives

- Maintain up-to-date expertise of sustainability and environmental issues and developments in the construction industry. This expertise will be shared with the CIOB to inform its chartered and charitable aims.
- Specifically to provide expert input on content of CIOB submissions to external consultations (such as UK Government consultations) as requested by the CIOB Policy team.
- Specifically to produce, or assist the production of, educational resources (such as CPD content, skills competency frameworks, or CIOB certification programmes) which assist CIOB members, the industry and wider society.
- Specifically to produce thought-leading sustainability or environmental related articles and resources for publication.

- Specifically to provide spokespersons to discuss and promote the thought-leading work of the SIG, and publically represent joint messages of the SIG and CIOB.

## 5. Group Organisation and Structure

The Sustainability & Environmental SIG sits within the following SIGs:

- Ethics & Respect for People
- Sustainability & Environment
- Contract & Procurement
- Digital Technologies & Asset Management
- Conservation, Adaptation and Refurbishment
- Diversity

The Sustainability & Environmental SIG is overseen by the SIG Steering Group and the CIOB Policy Board. The SIG is required to maintain contact and update the Steering Group with details of activity.

## 6. CIOB Sustainability & Environment SIG Members

- Dave Hampton FCIOB (Chair)
- Jacqui Glass FCIOB
- Chris Whitehead
- Hero Bennett MCIOB
- Kirsten Henson
- Andrew Kinsey
- Emma Nicholson FCIOB
- Christopher Gorse MCIOB
- Inga Geach
- Hannah Clement
- Stephen Wielebski FCIOB

## 7. Group's Governance

The Sustainability & Environment SIG operates within the CIOB guidelines and rules. It reports to the SIG Steering Group as well as the CIOB Policy team. Both the SIG Steering Group and the CIOB Policy team will ensure activities and resources between the various SIGs are coordinated and any overlap is integrated and well planned.

The Sustainability & Environment SIG will clearly outline their deliverables, resource and budget requirements in a presentation to the Steering Group. Requests for resource and budget will be assessed and agreed by the Steering Group and CIOB Policy team.

Any public pronouncements, speaking engagements or publications on behalf of the SIG will only be undertaken by SIG members in collaboration and with the support of CIOB Policy team. All external communications with media will also be passed through the SIG to allow review and comment prior to release.

## 8. Meetings of the Sustainability & Environment SIG

- The Chair will lead the Group, including setting the agenda for any meetings. The first meeting, 18<sup>th</sup> January 2018, will establish the first round of deliverables the SIG will work towards.
- The Group will meet at least once every quarter for the duration of the programme. It will discuss progress and raise potential issues affecting the implementation of the SIG strategy and its objectives.

- Minutes of meetings will be taken and will serve as evidence of activities.